

**Appalachian Women's Museum
Board Meeting
Tuesday March 3, 2015
Jackson County Public Library Conference Room**

Attendees: Suzanne McDowell, Tonya Carroll, Jessie Swigger, Calvin Smith, Amy Smith, June Smith, Cheryl Beck, Roberta Buckner, Susan Leveille, Roberta Buckner, Cathy Arrington

Visitors: Tim Osment, Emma Wertenberger

Meeting called to order at 5:38pm by Susan Leveille

- Susan Leveille welcomed Board members and announced that she does not have email at home so get in touch with her during business hours by email, by appointment or by phone. She will email the numbers to the Board.
- Tonya Carroll added discussion of WCU's request for an exhibit celebrating Women's History month.
- Motion to approve previous minutes by Amy; second by Suzanne; passed unanimously.
- Treasurer's Report
 - Board members are requested to make their annual donations before the Mother's Day Campaign.
 - Please complete in-kind donation forms and give to Suzanne. Board members should include their time volunteering for the AWM. Jessie will send Cathy Arrington the in-kind donation form.
 - Motion to renew volunteer insurance by Calvin; second by Roberta; passed unanimously.
 - Motion to approve Treasurer's Report by June; Amy seconded; passed unanimously
- Motion for Suzanne to investigate the options for storage including using the canning house and report back at the next Board meeting; Amy seconded; passed unanimously
- Governance Committee Report: Susan nominates Lisa Potts as new Vice President; motion made to accept Lisa's nomination Cathy; Amy seconded; passed unanimously
- Tim's Report: This report was emailed to the board prior to the meeting
- Development Committee: Derby Day fundraiser postponed until next year; we will continue to develop relationship with Harrah's and Susan will serve as our liaison to foster the relationship
- Roberta requested a report on the Mother's Day Fundraiser. Jessie and Suzanne will prepare a report for the April meeting.
- Roberta requested a report on grant writing activities. These activities will be updated at the next meeting.

- Monteith Committee: Next project will be to paint the canning house and clean out the coalhouse. There is still some work to be done on the basement of the house.
- Education Committee: The exhibit panels are ready. Leslie Costa is going to send them to the Governance Committee for approval.
- Volunteer Tasks: Cathy and Jessie will work to create a Volunteer Spot site on the web site.

New Business

- Web site contact information will remain electronic for now.
- WCU Tourism Conference in May will be attended by Cathy and Tonya
- Debi Sullivan continues to work on Glass Foundation grant application.
- Jessie and Tonya will pull together an exhibit and contact WCU to participate in the Women's History Month activities.