**Appalachian Women’s Museum**

**Board Meeting**

**Tuesday, September 16, 2014**

**Jackson County Public Library Conference Room**

**Sylva, NC**

Attendees: Jessie Swigger, Susan Leveille, Suzanne McDowell (via phone), Sue Ellen Bridgers, Roberta Buckner, Renee Coward, Cheryl Beck, Anne Lane, Leslie Rojohn, Lisa Potts, Claire Collins, Amy Smith, Andrew Denson, Cathy Arrington

Visitors: Emma Wertenberger and Calvin Smith

Meeting called to order by Jessie Swigger, 5:30 pm.

* Motion to approve Agenda, previous Minutes, and Treasurer’s report by Claire, Amy seconded; passed unanimously.
* Motion to approve Governance Committee Report by Renee Coward. Roberta moved to amend the Motion: the final contract with Woodard will include assessment of flashing around the chimney, repair of any rotted timbers, and creation of additional security measures if needed. Cheryl seconded; motion passed unanimously.
* Development Committee submitted its report. Motion to accept Mountain Heritage Day proposal by Cheryl Beck; motion passed unanimously. Motion to accept T-Spring fundraising plan by Leslie; motion passed unanimously.
* Monteith Committee Report:
	+ Calvin organized a workday that was covered in the *Sylva Herald*.
	+ Tom Wertenberger has obtained a donation of 15 gallons of paint from Valspar for the project. Tom and Emma are working to obtain a donation of brushes, rollers, roller pans, and other painting equipment.
	+ Calvin is going to organize another workday soon.
	+ Craig Day continues to cut the grass on the site regularly.
	+ Calvin will organize a Site Committee meeting to discuss plans for developing a Phased Plan for the project.
* Tim Osment’s Site Manager Report was distributed via email.
* Board moved into Executive Session to discuss personnel issues.
* Meeting Adjourned, 7:00 pm.

Next meeting: October 28, 5:30 pm Jackson County Public Library Conference Room.